

BELKNAP COUNTY DELEGATION

SUB-COMMITTEE MEETINGS

Name of Sub-Committee: Courthouse & Administration – Administration

Date: 01/12/2011

Time: 12:15PM

Present at Meeting: Courthouse & Administration members, David Russell, Colette Worsman, Guy Comtois and Frank Tilton, other delegation member present Robert Malone, Rep Russell has asked Rep Malone to sit in on their committee, to have a 5th person voting.

Significant topics of discussion: County Administrator gave a brief overview of the Administration budget, indicating the one major change is the addition of a receptionist.

There was discussion on staffing and the consensus to eliminate the receptionist.

The County Administrator continued to review the other budgets in administration, Finance Department, Human Services, Debt Service, Contingency and IT Support.

There was discussion on debt service and the borrowing of TAN monies; the county receives monies from the 11 communities only once a year in December. There was also brief discussion on the use of contingency funds.

There was discussion to adjourn this sub-committee to January 21st @ 1:00PM, and have more information on cost of living and merit increases.

Motion to adjourn this sub-committee to January 21st @ 1:00PM by Frank Tilton.

Second by David Russell.

Adjourned 1:25PM

Respectfully Submitted:

Marie Mora
Asst Finance Officer